#### Privacy- en cookie notice

Artisa, located at Pater Brugmanstraat 71, 6522 EK, Nijmegen is responsible for the processing of personal data as shown in this privacy notice.

This privacy notice provides you with details of how we collect and process your personal data through your use of our site <a href="https://www.artisagreece.org">https://www.artisagreece.org</a> by subscribing to our programs and by receiving our newsletter.

By providing us with your data, you warrant to us that you are over 13 years of age.

#### **Contact details:**

Artisa
Pater Brugmanstraat 71
6522EK, Nijmegen, The Netherlands
www.artisagreece.org
info@artisagreece.org
+31 (0) 611387147

Artisa considers your privacy important. Personal data that you provide to us are therefore handled with the greatest possible care. Personal data means any information capable of identifying an individual. It does not include anonymised data.

Processing of personal data is done in accordance with the requirements set by the Personal Data Protection Act and the General Data Protection Regulation (AVG).

Your data will in no case be passed on to third parties for marketing purposes. Artisa will only provide your information if this is necessary for the execution of our agreement with you or to comply with a legal obligation.

In order to execute our services, we only pass on the required data to the conference and retreat centers and Quinx with whom we cooperate. We will only use your data for our internal administration and for our own analyzes. - and our own marketing purposes.

With companies that process your data in our assignment, such as

Campaign monitor and our website administrators of Swipe media, we conclude a processor agreement to ensure the same level of security and confidentiality of your data.

#### Personal data that we process

By using our services and subscribing to our program we process personal data that you give to us. Below is an overview of the personal data we process:

- First and last name
- Address data
- Phone number
- E-mail address
- Date of birth
- Business data for invoicing and bank account number If you fill in a contact form via the website or send us an e-mail, the data you send us will not be kept longer than is necessary to realize the goals for which your data is collected. We use a legal retention period of ten years to optimize the communication and ease of use on the website during that period.

# For what purpose and on what basis do we process personal data?

Artisa processes your personal data for the following purposes:

- for entering into and executing all our services
- to be able to call or e-mail you if this is necessary to carry out our services
- to inform you about changes to our services
- your e-mail address will be included in our newsletters file, where you can unsubscrie yourself at any time
- to inform you about new services
- · for handling of your payment

Artisa also processes personal data if we are legally obliged to do so, such as information that we need for our tax return.

# Browsing information and cookies

By browsing information we mean information that we collect about your activities on our website by using cookies. If your browsing information is linked to data with which you can be identified for whatever reason, we will treat this information as personal data.

A cookie is a small text file that is stored in the browser of your

computer, tablet or smartphone when you first visit our website. The purpose of the cookie is to distinguish your browser from all other browsers that visit our website. By recognizing your browser (IP address, location data, device type) we can better serve you. Recognizing your browser does not mean that we can identify you on the basis of your name, e-mail address or other specific identifiable personal data, because the cookie is only an identification card of the browser.

Artisa uses functional, analytical and tracking cookies with a purely technical functionality. The functional cookies ensure the proper functioning of our website. With the analytical and tracking cookies anonymous data about your surfing behavior is collected. This way we can see how visitors use the website and on this basis we can improve and optimize the website to offer you, for example, customized services. We do not use advertising cookies.

You can opt out of cookies by setting your internet browser so that it does not store cookies anymore. See the help function of your browser.

#### **Google Analytics**

Cookies are also placed on this website by third parties. This is a pixel of Facebook and cookies from Google Analytics. We use this service from Google to track and get reports on how visitors use the website. The information that Google collects is anonymized as much as possible. Your IP address is emphatically not given.

### View, modify or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your personal data (or a part thereof) by Artisa or by one of our processors. You also have the right to have the data provided by you transferred by us to yourself or by order of you directly to another party.

To prevent abuse we can ask you to send a copy of your ID with the request. You can always contact us by sending an email to: info@artisagreece.org. We respond to your request as soon as possible, within four weeks at the latest.

### How do we protect personal data?

Artisa takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not secure or that there are indications of abuse, please contact us at www.artisagreece.org.

### Adjustments privacy- and cookie declaration

We reserve the right to change this privacy and cookie statement. Changes will be published on this website.

#### Questions

If you have any questions or comments regarding our privacy statement, please contact us at: www.artisagreece.org